

S-E-C-R-E-T

CHIVE/C-2/1-67
6 January 1967

MEMORANDUM FOR: Director, CHIVE Task Force

SUBJECT : Bi-Weekly Task Report Summary
(17 - 30 December 1966)

I. No significant problems or developments were reported by the following Task Teams:

Task # 1. Security Procedures
[REDACTED] - 3.0 days

Task # 5d. Biographic Procedures
[REDACTED] 1.0 day

Task # 7a. Forms Design
[REDACTED] - 9.0 days

Task #10b. Revision of Indexing Procedures
and Techniques
[REDACTED] - 1.0 day

Task # 12. Input Processing
[REDACTED] - 8.5 days
[REDACTED] 4.0 days
[REDACTED] - 6.5 days
[REDACTED] - 7.5 days

Task # 13. Unconditional File Maintenance
[REDACTED] - 6.5 days
[REDACTED] - 6.5 days
[REDACTED] 7.5 days

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GROUP I
Excluded from
Automatic
Downgrading and
Declassification

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Task # 14. Control

- 9.0 days
- 7.0 days

Task # 15. Communications/Data Analysis/
Display

.0 days
9.0 days
0 days
9.0 days
3.0 days
days
0 days
- 9.0 days
- 4.0 days
days
.0 days
.0 days

Task # 17. Phase III Scheduling and Integration

8.0 days
- 1.0 day
- 5.0 days

Task # 18. System Test Plan

3.0 days
- 2.5 days

Task #19a. Dossier Content Study

- 3.5 days

Task # 20. Management Data

- 3.0 days

Task # 23. Maps and Graphics

- 1.7 days

Task # 26. Querying Procedures

- 8.0 days

Task # 44. Task Group Management

- 9.0 days
.0 days

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Task # 50. Current Awareness Production - China

4.7 days
- 6.0 days
- 8.5 days
- 6 days
- 5 days
- 8.5 days
- 4.0 days
- 7.0 days

Task # 54. Design and Development Area
Management

- 5.0 days

Task # 58. COG Organization and Personnel
Responsibilities

- 8.0 days

Task # 60. Special Assistant to the Director

- 7.0 days

II. Summary of Task Activity

Task # 2. The Current Awareness Support Task Team reports that PSD was late in releasing the SKAN issue for 5 - 9 December. It was due on 14 December and did not arrive until 22 December.

- 3.0 days
- 2.5 days

Task # 5c. The Chairman of the Organization Dictionary Task Team reports that the organization listings ordered by region have been received and have proven to be as beneficial as anticipated. Due to differences in terminology found in SI material, it is still difficult in many instances to correlate SK organizations with those from other files.

- 6.5 days
- 6 days
- 1.5 days
- 7 days
- 6.0 days
- 4 days

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Task # 5b. The completion date for the decode table of the SIC has been changed to 15 February 1967. This is because Machine Division has been on a holiday schedule, and has a back-up of index changes. The SIC index should be completed and ready for publication by the end of January.

25X1A

[REDACTED] 5.0 days
[REDACTED] 4.0 days

25X1A

Task # 24. [REDACTED] has been designated Chairman of the Referral Files Task Team. This is a reactivated task. A rough draft of the task description will be completed by 6 January.

25X1A

[REDACTED] 4.5 days

III. Meetings and Briefings

25X1A

1. [REDACTED] met with James R. Trew of the Systems Identification and Analysis Section, National Referral Center, Library of Congress. He also met with [REDACTED]

25X1A
25X1A

25X1A

2. CHIVE personnel met on 20 December with [REDACTED] of the SPINT Staff to clarify requirements for control of special material.

25X1A

[REDACTED]
Chief, Integration and Plans Staff
CHIVE Task Force

MEL:1sh

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